



# Leadership Advisory Council 2017-2018

I. Leadership + Vision



Leadership + Vision



Ethics + Policies



Strategic Planning

**Focus on the  
Trusted Learning Environment**

Date: October 27, 2017

To: Leadership Advisory Council Trusted Learning Environment (TLE) Focus Group

From: Frankie Jackson, on Behalf of the Leadership Advisory Subcommittee

Subject: Agenda for the Leadership Advisory TLE Focus Group Meeting Scheduled for **October 27, 2017**

The Texas K-12 CTO Council Leadership Advisory subcommittee will host a Trusted Learning Environment (TLE) focus group meeting on Friday, October 27, 2017 from 11:00 a.m. – 12:00 p.m. The group will use the council’s zoom call in number to conduct the call. Frankie Jackson will serve as the facilitator for the meeting. The following are the items on the agenda.

1. Welcome Lamar Consolidated ISD (outside of Houston) to our focus group. David Eakin, Director of Information Services, has joined. Also, Michael Wallace will now be representing Cleburne ISD. Mike is the Executive Director of Technology at Cleburne ISD.
2. Give ourselves kudos for giving a great presentation at the Texas K-12 CTO Council meeting on October 20, 2017. A copy of the presentation is [here](#). Jennifer Miller, Technology Services and Performance Excellence Director at CyFair ISD, gave an overview about “Applying for the TLE Seal.” Afterwards, Frankie Jackson served as the moderator for a panel with council members representing Lewisville ISD, Round Rock ISD, Houston ISD, and Austin ISD, where each district talked about why they were pursuing the TLE seal and their experiences in the process.
3. The following action items are open from the last conference call. Discuss the status of each.

Action	Assignee	District
<p><b>Assess options for professional TLE training with Steve Smith</b></p> <ul style="list-style-type: none"> <li>- Steve Smith (expert in TLE) will provide training for around \$3000.</li> <li>- Options: <ul style="list-style-type: none"> <li>- Training for 11 districts are part of the focus group</li> <li>- Training for specific district for staff that are preparing for TLE</li> <li>- Training during a pre-conference workshop for the Texas K-12 CTO Clinic <ul style="list-style-type: none"> <li>- A preconference workshop before/after the January 2018 winter meeting</li> <li>- A workshop before the June 2018 summer conference</li> <li>- Frankie plans to send out a survey on who could be available on Friday or Saturday in Austin.</li> </ul> </li> </ul> </li> </ul>	Frankie Jackson / Jennifer Miller	CyFair



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4. Share learnings from the webinar for the **The TLE Seal: Creating Trust with Community Stakeholders Event** **Date on** Tuesday, October 17, 2017 - 1:00pm to 2:00pm. The following is a description of the webinar. Interested in applying for the Trusted Learning Environment (TLE) Seal but not sure where to begin? Learn about how the TLE Seal Program can help you shape, improve and prioritize your student data privacy program and better communicate with parents and other community stakeholders about how you properly manage student data. Also hear guidance from TLE Seal recipients about how they approached the TLE application, including how they worked with their school system leadership and the strategies they used to manage the application process.
5. Discuss how we respond to Stakeholders and Associations when asked about how school districts should be securing their environment. For example, with the incident that occurred at Splendora ISD: <https://www.csoonline.com/article/3230975/security/dark-overlord-hacks-schools-across-us-texts-threats-against-kids-to-parents.html>, should our focus group be prepared to provide a response? And if so, what would that be?

Sample Response: Build a CyberSecurity program, specifically a Trusted Learning Environment (TLE) to help reduce risk. Implement We a monitoring solution to gather consolidated events into a Security Information and Event Management ([SIEM](#)) system so we are alerted to potential threats and compromises. Ensure school district K-12 vendors are secure and agreeing to the responsibilities to protect student data.

6. Review the TLE status tracking matrix. [THIS MATRIX](#) is being used to maximize our sharing of information to organize where each district is in the process of developing TLEs and applying for the TLE seal. Each district will status where they are in the process of building their TLEs,

### **Standing Action Item**

Each district's action is to continue working on the matrix in each of the 25 TLE areas indicating where the district is in terms of preparation. Information may include artifacts, rationale, areas for improvement, new ideas, best practices, where help is needed, links to information, etc. As the group works through the matrix, more ideas about how to manage the focus group's efforts will evolve. Individual folders for each district are now available. The subfolders for each district are under the TLE Focus Group under the Texas K-12 CTO Council google drive. See this [folder](#) to make updates.



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## Zoom Meeting Call In Numbers:

Topic: TLE Focus Group

Time: Oct 27, 2017 11:00 AM Central Standard Time  
(US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://zoom.us/j/642832856>

Or iPhone one-tap :

US: +16468769923,,642832856# or  
+16699006833,,642832856#

Or Telephone :

Dial(for higher quality, dial a number based on your  
current location) :

US: +1 646 876 9923 or +1 669 900 6833 or +1 408  
638 0968

Meeting ID: 642 832 856

International numbers available:

[https://zoom.us/join?m=3xGCjSejH4C-  
yV99TtsjBndYBrldZfs9](https://zoom.us/join?m=3xGCjSejH4C-yV99TtsjBndYBrldZfs9)

**Leadership  
ADVISORY GROUP**

- Aldine
- Austin
- Cleburne
- CyFair
- Educate Texas
- Houston
- Killeen
- Klein
- Lewisville
- McKinney
- Northside
- Round Rock