Date: September 29, 2017

To: Leadership Advisory Council Trusted Learning Environment (TLE) Focus Group

From: Frankie Jackson, on Behalf of the Leadership Advisory Subcommittee

Subject: Notes from the Leadership Advisory TLE Focus Group Meeting Conducted **September 29, 2017**

The Texas K-12 CTO Council Leadership Advisory subcommittee hosted a Trusted Learning Environment (TLE) focus group meeting on Friday, September 29, 2017 from 11:00 a.m. – 11:40 a.m.. The group used the council's zoom call in number to conduct the call. Frankie Jackson served as the facilitator for the meeting. The following are the items discussed.

1. The following action items are open from the last conference call. Discussed the status of each.

Action	Assignee	District
Ask Alice about Educate Texas - Frankie talked to Alice. She recommended removing them from the focus group.	Frankie	CyFair
Talk to Alice about bringing Steve Smith in for the Fall Clinic - Frankie talked to Alice. She said this: Steve is the person we have been working with on the Student Data Privacy Alliance. Karen's committee has been working with him and Larry Furth. He was supposed to be there at the Clinic this past summer, but we ended up Skyping him in. - I really think those are two separate issues, but they do overlap in some ways. Karen's committee is working with Steve and his group to begin development of common agreements and other policies. They host monthly calls if you are interested. - I think the TLE stands alone, but you all could encourage those to join in the conversations of the TxSDPA. CTO Council paid the dues for the consortium so that all of our members have a subscription for free. We talked about this at the clinic and in subsequent newsletters. I certainly think we can remind people about utilizing this free resource. - David LaPlante received approval to use Steve Smith's resources. - NEW ACTION: Dennis Telas from Round Rock will Steve Smith to assess options for training. Two options: 1) 2-day training for 11 districts are part of the focus group; 2) specific district training with district staff that are preparing for TLE	Frankie Dennis Telas	 Round Rock

Upload presentation that was given to Superintendent Cabinet - Miquel made his presentation available. It is on the shared google drive for the TLE focus group here. Was effective in gaining superintendent and cabinet's support for the TLE.	Miquel	Northside
Contact CoSN about TLE Seal Application timeline - Reached out to LaNette with CoSN to find out. The website shows last year.	David	CyFair

2. Frankie set up individual folders for each district that is a member of the group. The subfolders for each district are under the TLE Focus Group under the Texas K-12 CTO Council google drive. See this folder.

3. Frankie prepared two proposals for the TASA Midwinter conference in 2018. If anyone in the focus group is planning to attend TASA Midwinter and wants to participate in either of the sessions (if the proposal is accepted by TASA), please let Frankie know.

Session Title: Building Your district's Technology Learning Environment with a Seal of Approval

Session Objective: In a panel discussion learn why two districts made student data privacy a priority and obtained a Trusted Learning Environment (TLE) seal of approval.

Session Description: With increasing concerns about cybersecurity and data privacy, and the demanding reliance on internet accessibility, district technology environments are subject to more scrutiny than ever before. The expectation is that student learning environments are trusted and secure. In an interactive panel discussion, learn how two districts analyzed the technological aspects of their learning environments, transformed their processes, and obtained the Trusted Learning Environment (TLE) seal of approval.

Session Format / Facilitation Style — Moderator will lead an interactive panel discussion with CTOs from two districts

Session Title: Student Data Privacy and Security: Building A Trusted Learning Environment (TLE)

Session Objective: Introduce the Trusted Learning Environment (TLE) seal of approval designed to help districts manage and improve student data privacy and cybersecurity

Session Description: The risk of managing student data privacy and cybersecurity has never been more challenging. Increased liability and legal requirements associated with building trusted learning environments is one of the greatest concerns of this generation. Learn how the Texas K-12 Chief Technology Officer Council's Leadership Advisory is working together to aggressively address this problem. Hear how 11 districts in the state are working together to improve cybersecurity and seeking the TLE seal of approval

Session Format / Facilitation Style — Formal presentation about the TLE with audience participation and interactivity

4. The group reviewed the TLE status tracking matrix. THIS MATRIX is being used to maximize our sharing of information to organize where each district is in the process of developing TLEs and applying for the TLE seal. Each district will status where they are in the process of building their TLE including Aldine, Austin, CyFair, Houston, McKinney, Northside, and Round Rock.

5. There is a webinar for the **The TLE Seal: Creating Trust with Community Stakeholders** Event Date on Tuesday, October 17, 2017 - 1:00pm to 2:00pm. The following is a description of the webinar.

Interested in applying for the Trusted Learning Environment (TLE) Seal but not sure where to begin? Learn about how the TLE Seal Program can help you shape, improve and prioritize your student data privacy program and better communicate with parents and other community stakeholders about how you properly manage student data. Also hear guidance from TLE Seal recipients about how they approached the TLE application, including how they worked with their school system leadership and the strategies they used to manage the application process.

6. Each district's action is to continue working on the matrix in each of the 25 TLE areas indicating where the district is in terms of preparation. Information may include artifacts, rationale, areas for improvement, new ideas, best practices, where help is needed, links to information, etc. As the group works through the matrix, more ideas about how to manage the focus group's efforts will evolve.

The next meeting is scheduled as follows:
Texas K-12 CTO Council is inviting you to a scheduled Zoom meeting.

Topic: TLE Focus Group
Time: Oct 13, 2017 11:00 AM Central Standard Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:
https://zoom.us/j/616741108

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   Meeting ID: 616 741 108
   International numbers available:
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