



Professional Learning Subcommittee 2016-2017



Instructional Focus
+ Prof. Development

Date: May 17, 2017

To: Professional Learning Subcommittee Members

From: Frankie Jackson, on Behalf of the Professional Learning Subcommittee

Subject: Minutes for the Professional Learning Subcommittee Meeting Conducted On **Tuesday, May 17, 2017**

The Texas K-12 CTO Council Professional Learning subcommittee conducted a conference call on Tuesday, May 16, 2017 at 3:30. The following is the summary of items discussed.

1. Our three professional learning opportunities for this Spring are underway including: People Skills Training, Digital Convergence Webinar Series, and Digital Leadership Book Review. The specific dates for opportunities are [here](#). Additional information and registration for these opportunities are available [here](#).
 - Discussed the committee's strategy for offering these types of opportunities in the future. Talked about how we might improve in 2017-2018. Members felt that the learning opportunities were worthwhile. Members had hoped for greater participation but understands the job of a CTO is so busy, it's hard to make time for professional learning. Plan to continue to focus on offering professional learning opportunities and emphasize the importance of professional learning. Plan to survey members to make sure we are addressing their needs.
2. Discussed the upcoming local level CETL study group's progress. Fernando De Velasco from Prosper ISD and Dev Shah from Plano ISD are leading the coordination efforts of two CETL study groups. Both groups have participants that plan to take the CETL exam. Frankie plans to talk to each group before the exam to help them prepare and settle their nerves.
3. Discussed the idea of a CTO mentorship program where CETLs would offer to serve as mentors in each of the CETL skill areas. This may develop into a new service offering. Frankie plans to discuss this with the Consultative Services committee when planning for 2017-2018 committee goals.
4. Discussed the Boot Camp for New or Aspiring CTOs scheduled during the Summer CTO Clinic on Friday, June 23, 2017 at 8:20 - 10:10 a.m. Anyone that would like to assist in the training and presentation for this session, please e-mail Frankie at FrankieJ.Jackson@cfisd.net The following is the session description.

This session is designed for new and aspiring CTOs to help them with strategies and skills of becoming a chief technology officer. Learn about the Essential Skills Framework for CTOs and the Certified Education Technology Leader (CETL) certification program. Come meet practicing CTOs and find mentor that can assist you throughout the year! Current CTOs can also benefit from this session!

5. Reviewed the 2016-2017 goals for the subcommittee and discussed potential candidates for the Professional Learning subcommittee chair and co-chair for 2017-2018. Lewis Wynn took the action to talk to Alice Owen about scheduling more time for subcommittee work time during the summer clinic. A working dinner with vendor sponsorship was proposed. The subcommittee felt the year for 2016-2017 was a great success and is looking forward to 2017-2018.

Texas K-12 Chief Technology Officer (CTO) Council Goals for 2016-2017

Goals for 2016-17

- Develop webinars relevant to the needs of the Texas K-12 CTO membership.
- Develop a mentoring program to encourage new membership and support of new CTOs.
- Utilize our website for posting best practices and accomplishments of districts.
- Develop a unified voice and position papers to advocate for the students of Texas.

Professional Learning Subcommittee Objectives

Objective	Action Step
2.1.4	Provide opportunities for members to participate in book studies, utilizing online resources associated with study and post their reviews online (i.e. www.johnmaxwellgroup.com).
2.1.5	Host timely webinars that correspond with current challenges or solutions based on member feedback
2.1.6	Utilize virtual two-way tools for increased human interaction.
2.1.8	Design feedback system of surveys to gauge new and existing member needs related to professional learning.
2.1.9	Provide orientation to COSN website / resources for new and existing members.
2.2.1	Provide opportunities for members to connect with CETL study groups.

Professional Learning Subcommittee Call In Numbers

Professional Learning Subcommittee meetings are set for 3:30 on the Tuesdays before the monthly Texas K-12 CTO Council conference calls. All items related to our subcommittee will be available on the council's google drive [here](#).

Please join us at this number:

Dial-in: 515-739-1020 Access Code: 883967 Host Pin: 1485