



# Leadership Advisory Council 2017-2018

I. Leadership + Vision



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Ethics + Policies



Strategic Planning

**Focus on the  
Trusted Learning Environment**

Date: August 18, 2017

To: Leadership Advisory Council Trusted Learning Environment (TLE) Focus Group

From: Frankie Jackson, on Behalf of the Leadership Advisory Subcommittee

Subject: Notes from the Leadership Advisory TLE Focus Group Meeting Conducted **August 18, 2017**

The Texas K-12 CTO Council Leadership Advisory subcommittee hosted a Trusted Learning Environment (TLE) focus group meeting on Friday, August 18, 2017 from 11:30 a.m. – 12:00 p.m. The group used the council’s zoom call in number to conduct the call. Frankie Jackson served as the facilitator. The following is a summary of discussions.

1. Byron Kolbeck and David Koonce from Lewisville ISD shared their TLE preparation matrix. They did a great job at explaining how they organized their TLE planning efforts. They put several key documents up on the focus group’s google drive so all participants could see their process. Thank you Byron and David!
2. From the matrix, the group discussed how we could maximize our sharing of information. The group decided to capitalize on the matrix that Lewisville shared and use that to organize where each district is in the process of developing TLEs and applying for the TLE seal. See [THIS MATRIX](#).
3. Each district’s action is to complete the matrix in each of the 25 TLE areas indicating where the district is in terms of preparation. Information may include artifacts, rationale, areas for improvement, new ideas, best practices, where help is needed, links to information, etc. As the group works through the matrix, more ideas about how to manage the focus group’s efforts will evolve. The group feels like we have a great start and are looking forward to future developments.
4. David Koonce took the action to contact CoSN to make sure it is OK to share best practices and work with other districts that are interested in applying for the TLE seal.

**The next meeting is scheduled as follows:**

Topic: Leadership Advisory TLE Focus Group  
 Time: Sep 1, 2017 11:00 AM Central Time  
 Join from PC, Mac, Linux, iOS or Android:  
<https://zoom.us/j/915119809>

Or iPhone one-tap (US Toll):  
 +16699006833,,915119809# or  
 +14086380968,,915119809#

Or Telephone:  
 Dial: +1 669 900 6833 (US Toll) or +1 408 638 0968  
 Meeting ID: 915 119 809

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