

Testing Preparation Technician Meeting



Technicians continue supporting the Telpas testing process. Campus Technicians have worked together to meet the needs of the staff and students involved in the test. Special thanks to the Technicians that have made sure all of the processes are kept confidential and secure.

Assessment Instruments

- All assessment instruments are considered secure, and the contents of these tests, including student information used or obtained in their administration, are confidential.
- *Each person participating in the student assessment program is required to maintain and preserve the security and confidentiality of all test material and student data.*

CFISD



Online Student Assessments

- ETS Program (STAAR Online Tests)
 - End of Course
 - STAAR/EOC A (Accommodated)
 - an online accommodated version of the test with embedded supports
 - STAAR SOA (Standard Oral Administration)
 - an online read aloud version of the test
 - STAAR/EOC L (Linguistic)
 - An online linguistically simplified English version of the
- Pearson Access Next Program (*Test Nav 8*)
 - TELPAS Reading
 - an online reading test that measures English language students
 - TAKS (Online)
 - STAAR Alternate 2 (Online Teacher Input)

Technology Oath

- I am aware of my obligation to report any suspected violations of test security or confidentiality to the campus / district test coordinator.
- I am aware that release or disclosure of confidential test items could result in prosecution under the Texas Education Code, Government Code, Administrative Code and/or Penal Code.



Test Security & Confidentiality for District Technology Staff 2016



Click [here](#) to view the presentation

Campus Technician Support

Posted by Jennifer Miller, Performance Excellence Manager

March 11, 2016



Technician Software Training

Application Software Training

GE 8.4 Using Outlook

Course 55524 Outlook - Lab 2 - March 31 - 12:00 – 2:00



GE 8.2 Using One Drive

Course 55525 One Drive - Lab 2 - April 1 - 12:00 – 2:00

GE 8.3 Using One Note

Course 55523 One Note Lab 1 - April 8 - 9:00 - 11:00



GE – Great Expectation course number

Click [here](#) to login to the Learning Management System to register.





Excellence in Action

Week of March 7 – March 11, 2016



Clearly Outstanding Customer Service Support

Name	Campus
Dencio Cabitac	Cypress Lakes High School
Kelsey Crouch	Cypress Ranch High School
Adriana Cantu	Anthony Middle School
Julia Gibson	Service Center
Alaina Harbin	Service Center
Gloria Hawthorne	Aragon Middle School
Rosemary Hernandez	Truitt Middle School

Each team's Technicians receiving the two highest counts of Excellent responses in the week's returned surveys.



Excellence in Action

Week of March 7 – March 11, 2016



Clearly Outstanding Service Request Support

Name	Campus
Karen Davis	Cypress Ranch High School
David Glennon	Service Center
Alaina Harbin	Service Center
Gloria Hawthorne	Aragon Middle School
Sandra Hoppe	Hamilton Middle School
Edward Quintanilha	Cy-Fair High School
Art Ramirez	Service Center

Each team's Technicians closing the most service requests during the week.



Excellence in Action

Week of March 7 – March 11, 2016



Student Focused – Every Student, Every Day

Name	Campus
Patricia Fisher-Holmes	Campbell Middle School
Demetria Hargrove	Service Center
Sandra Hoppe	Hamilton Middle School
Daniel Pham	Cypress Creek High School
Edward Quintanilha	Cy-Fair High School
Art Ramirez	Service Center

Each team's Technicians with the highest combined ranked score of the most closed Instructional Service Requests and the shortest average age of Instructional Service Requests.



Excellence in Action

Week of March 7 – March 11, 2016



Clearly Outstanding Service Technicians

Name	Campus
Esmond DeSouza	Cypress Creek High School
Alaina Harbin	Service Center
Gloria Hawthorne	Aragon Middle School
Rosemary Hernandez	Truitt Middle School
Edward Quintanilha	Cy-Fair High School
Art Ramirez	Service Center

Each team's Technicians with the highest combination of ranked scores - Service Request Support, Customer Service Support, Student Focused – Every Student, Every Day Support