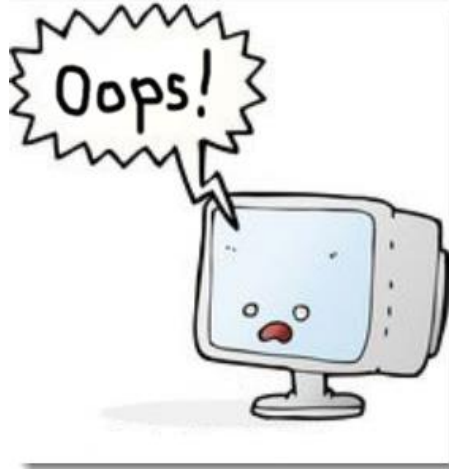
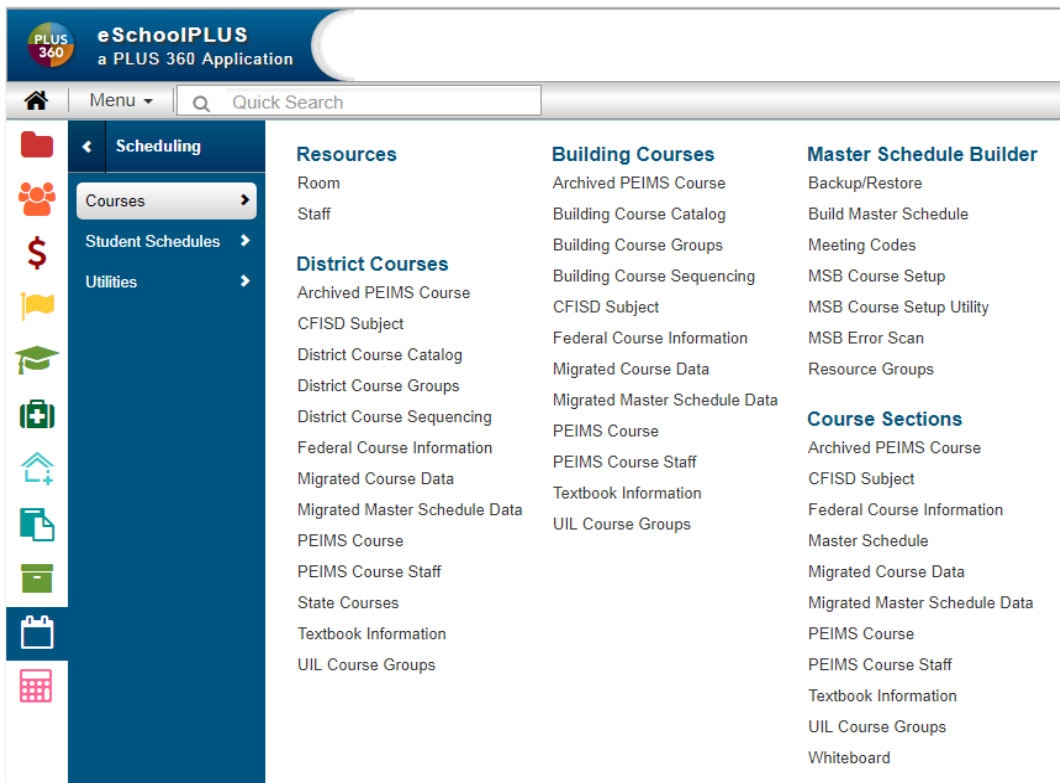


How to test software like a boss

If something unexpected happens while testing eSchoolPLUS 4.0, something does not work correctly, or you get some kind of error, please help us figure it out.



Some examples of information which will be extremely helpful:



The menu item you were accessing

Search Criteria

Advanced Search Criteria

Actions	AND/OR	#	Area	Field Name	Condition	Value
		1	Demographic	Student ID	=	984063
	AND	2	Demographic	Current Status	is in	Active
	AND	3				

Criteria Grouping
1 AND 2

List Field Selection

Actions	#	Area	Field Name
	1		

Sort Field Selection

Actions	#	Area	Field Name	Sort Order
	1			

Any data you were entering

Error

Error getting task information:

PLUS 360 eSchoolPLUS a PLUS 360 Application | riw11217 |

Menu | | Tasks (1) / Reports | Current Year 2017-2018 School Year

Error

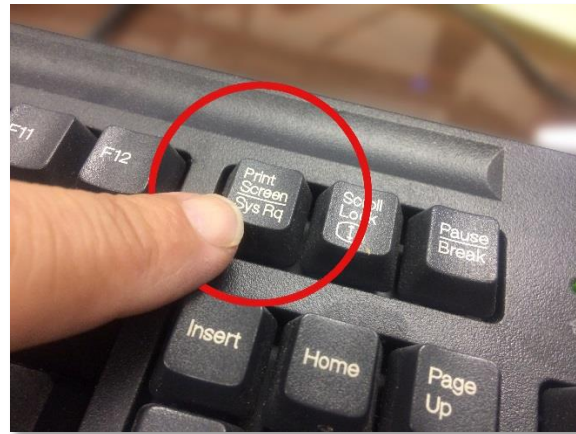
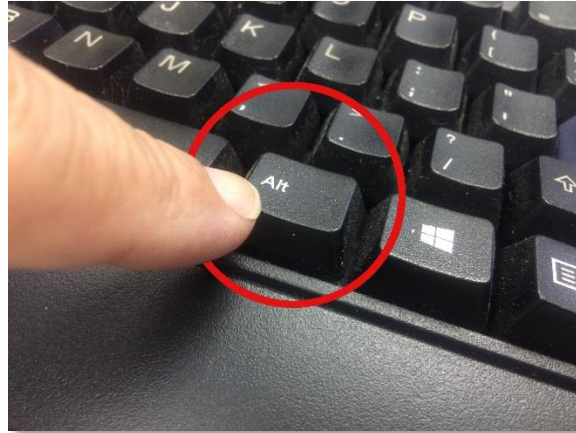
An error occurred while processing your request.

Please report the following Reference ID to the system administrator:
5b386c59-55f6-42b5-91c6-ed1c0586ef25

OK

A screen shot showing any error messages

How to create a screen shot



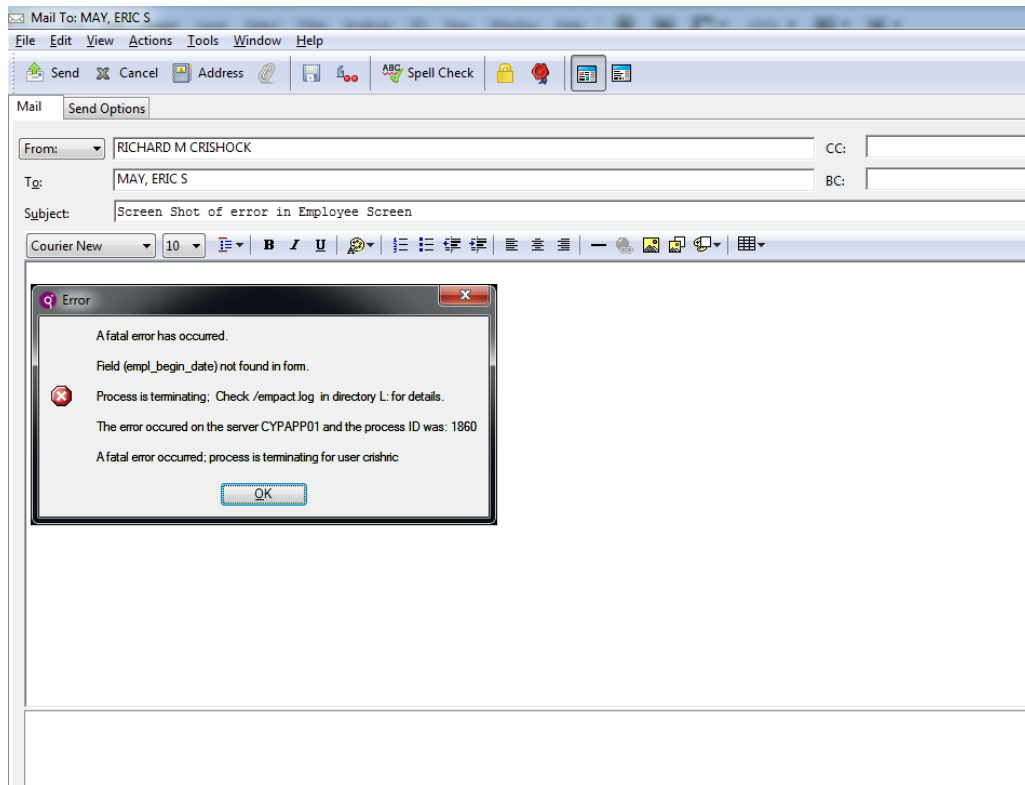
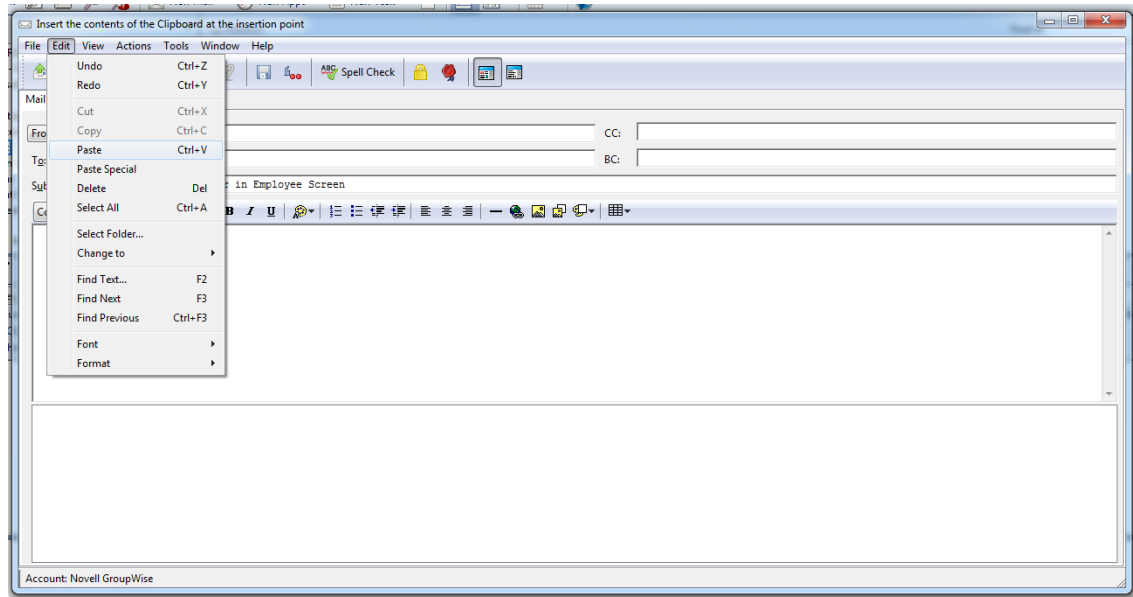
When the screen you want to share is visible on your monitor, while pressing the **Alt** key, press the **Print Screen** key.

Print Screen may be labeled as:

- Print Screen
- PrtScn
- Prt Scr

This will copy a picture of your screen to the clipboard.

After you have pressed Alt-Print Screen, open a new email, and, with the cursor in in the body of the email, click on **Edit** in the top menu, then **paste** (or Control-V).



Your image will then be part of the email. Please send it to softwaredev@cfisd.net.