

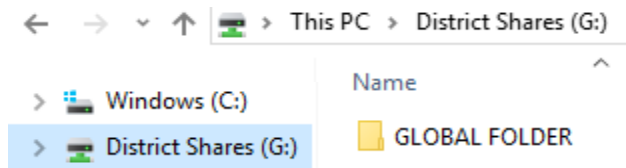


GLOBAL DRIVE ACCESS MODIFICATION NOTIFICATION FOR CAMPUS EMPLOYEES

The district’s network **Global Folder** is a virtual location where all employees share files and folders. The **Global Folder** for non-campus employees will be moved to our new Storage Area Network (SAN) on Monday, March 13, 2017. As part of the 2014 Bond Technology Infrastructure upgrade, the new SAN will provide increased capacity, extended functionality for backups and restores, and faster access. To facilitate this move, the **Global Folder** will be unavailable Monday, March 13 from 8:00 p.m. until 11:00 p.m. The following are instructions for accessing the **Global Folder** after the move is complete.

Campus Employees will no longer need to launch the **Global Folder** from the LANDESK Workspaces window.

The **Global Folder** will now be available in the **District Shares (G: drive)**.



Please contact the Customer Care Center with any questions.
(281)897-4357