

*Providing Governance Over Electronic  
Communication and Data Management (CQ-R)  
Administrative Guideline for Internet Content  
Management and Filtering*

**Internet Content Management and Filtering Governance  
Committee Meeting**

Keeping Staff and Students



ISC Conference Room 502B, from 2:00 p.m. – 4:00 p.m.

April 25, 2017

Quarterly Meeting for the 2016-2017 School Year

## Committee Membership

Name	Title	Email Address
Joshua Campbell	Director, Student Services, Sec	<a href="mailto:joshua.campbell@cfisd.net">joshua.campbell@cfisd.net</a>
Nicole Canada	School Librarian, Labay MS	<a href="mailto:alicia.canada@cfisd.net">alicia.canada@cfisd.net</a>
Megan Casas	School Librarian, Lamkin Elem	<a href="mailto:megan.casas@cfisd.net">megan.casas@cfisd.net</a>
Becky Cook	Director, Instructional Technology	<a href="mailto:becky.cook@cfisd.net">becky.cook@cfisd.net</a>
Gloria Cooper	Director, Student Services, Elem	<a href="mailto:gloria.cooper@cfisd.net">gloria.cooper@cfisd.net</a>
Frankie Jackson	Chief Technology Officer	<a href="mailto:frankiej.jackson@cfisd.net">frankiej.jackson@cfisd.net</a>
Barbara Levandoski	Director, Curriculum & Instruction, Elem	<a href="mailto:barbara.levandoski@cfisd.net">barbara.levandoski@cfisd.net</a>
Onica Mayers	Principal, Kirk Elem	<a href="mailto:onica.mayers@cfisd.net">onica.mayers@cfisd.net</a>
Sheri McCaig	Principal, Goodson MS	<a href="mailto:sheri.mccaig@cfisd.net">sheri.mccaig@cfisd.net</a>
Stephanie Meshell	Principal, Cy-Ridge HS	<a href="mailto:stephanie.meshell@cfisd.net">stephanie.meshell@cfisd.net</a>
Lana Mock	Director, Curriculum & Instruction, MS	<a href="mailto:lanea.mock@cfisd.net">lanea.mock@cfisd.net</a>
Elizabeth Nebeker	Librarian, JVHS	<a href="mailto:elizabeth.nebeker@cfisd.net">elizabeth.nebeker@cfisd.net</a>
Greg Rhodes	Manager, Network Operating Systems	<a href="mailto:greg.rhodes@cfisd.net">greg.rhodes@cfisd.net</a>
Michelle Rice	Principal, Copeland Elem	<a href="mailto:michelle.rice@cfisd.net">michelle.rice@cfisd.net</a>
Paula Ross	Director, Infrastructure, Communications & Networks	<a href="mailto:paula.ross@cfisd.net">paula.ross@cfisd.net</a>
Marney Sims	General Counsel	<a href="mailto:marney.sims@cfisd.net">marney.sims@cfisd.net</a>
Kenya Turner	Director, Curriculum & Instruction, HS	<a href="mailto:kenya.turner@cfisd.net">kenya.turner@cfisd.net</a>
Wendi Witthaus	Principal, Hopper MS	<a href="mailto:wendi.witthaus@cfisd.net">wendi.witthaus@cfisd.net</a>



## AGENDA – Tuesday 4/25/17

- **Protection**
  - Internet Firewall and Content Filtering Improvements – *network firewall changes.*
- **Policy**
  - Incident Reporting/eDiscovery Process – *decision flow chart*
  - AUP - Becky Cook, Dir Instructional Technology
- **Education**
  - BYOT – Becky Cook, Dir Instructional Technology
  - Digital Citizenship Training - Becky Cook, Dir Instructional Technology
- **Governance**
  - Revocation of Student Technology Access – Joshua Campbell, Dir Student Services
  - Collaboration Sites – Sway and Zoom
  - Internet Log History Retention – *how long to keep Internet browsing history?*
- Preparations for the **CIPA** Public Hearing at the June 2017 Board Meeting – Frankie Jackson, CTO
- ✓ **Discussion: Issues or Questions**



# Protecting Our Students

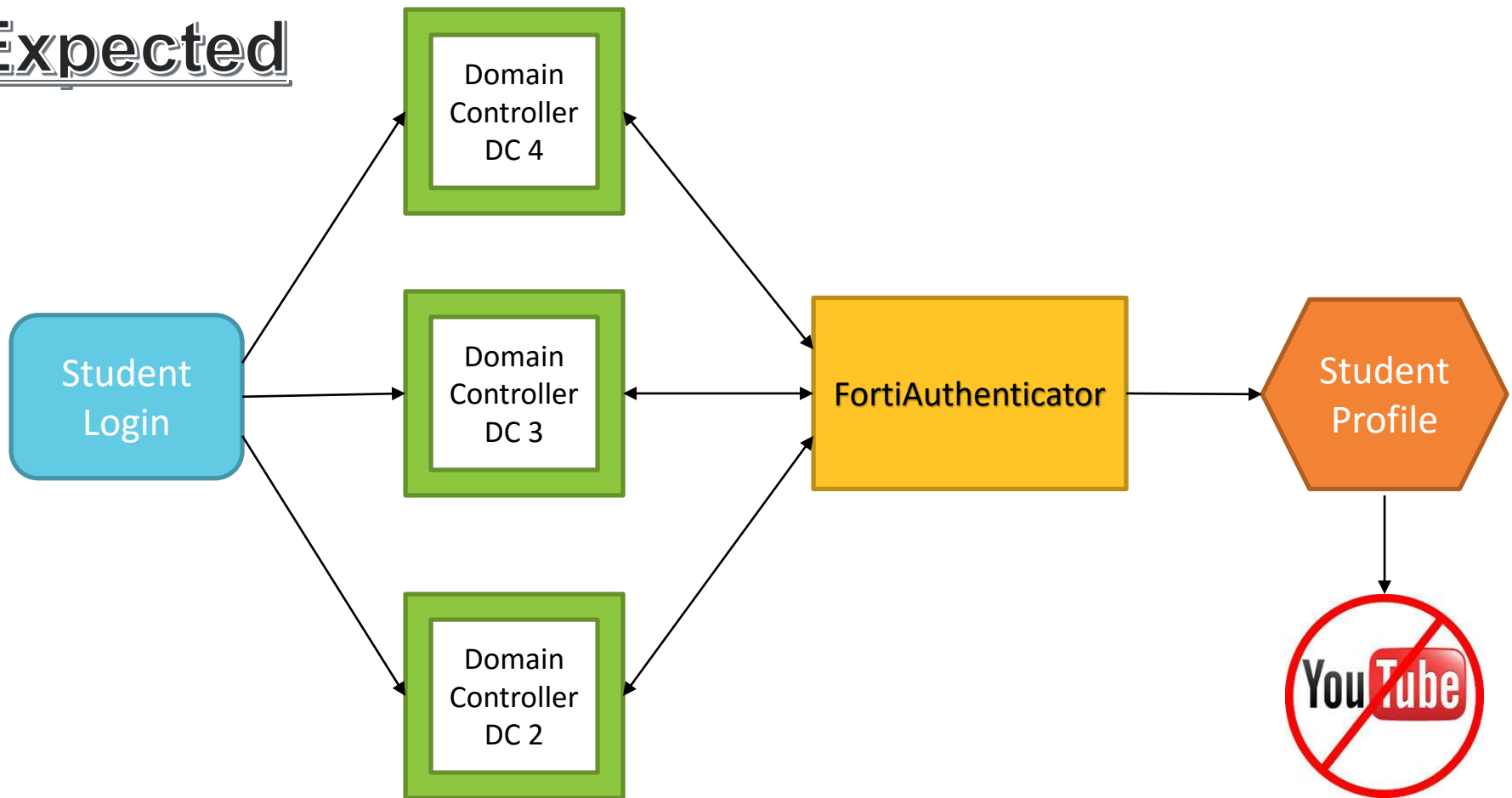


## ■ Protection

- Internet Firewall and Content Filtering Improvements
  - Issue – some students were not being identified as students.
  - Solution - modified firewall rules to allow the Fortinet Authenticator to communicate with the Domain Controller at Data Center 4.

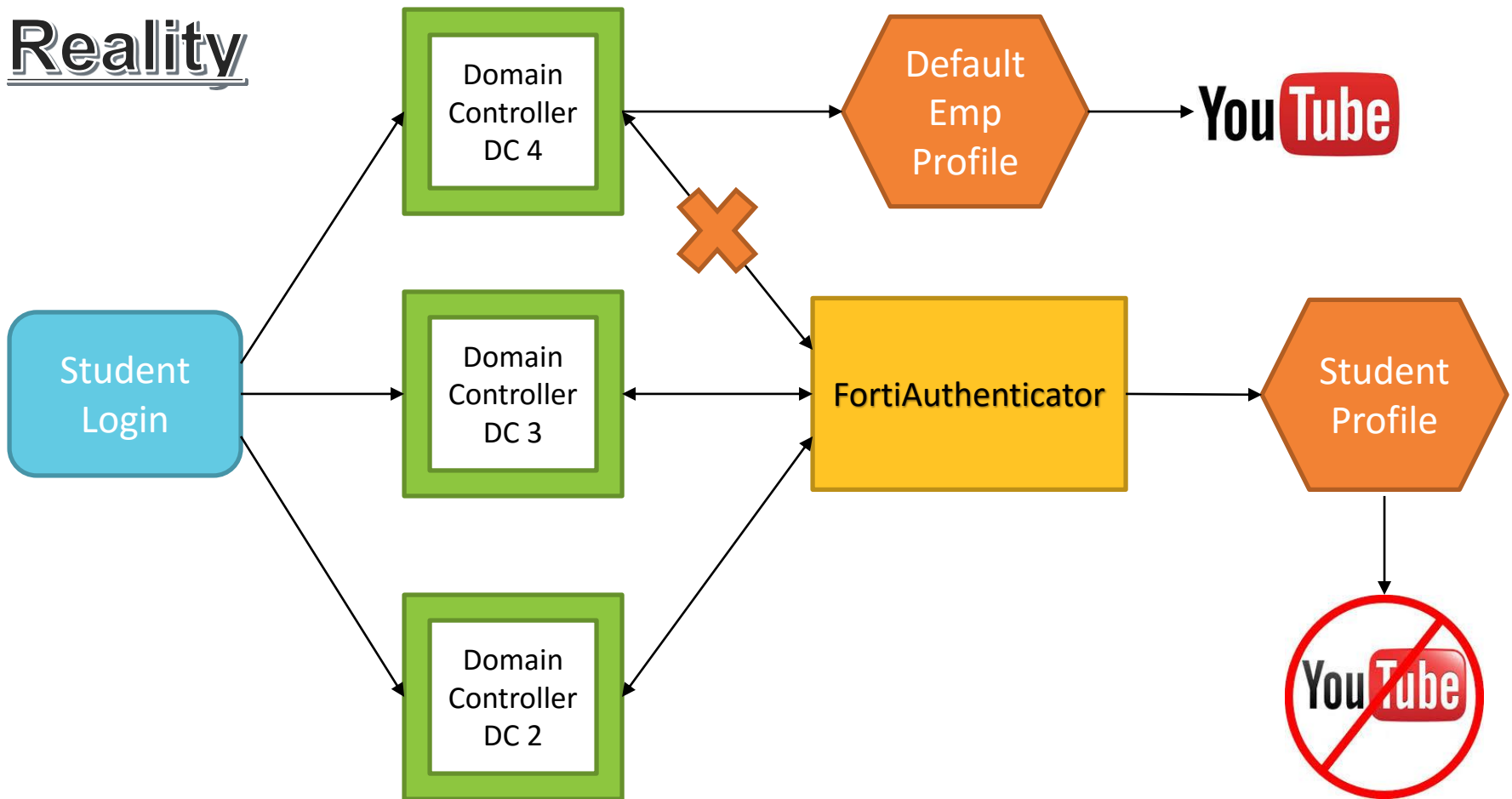
# Providing Governance Over Electronic Communication and Data Management

Expected



# Providing Governance Over Electronic Communication and Data Management

## Reality

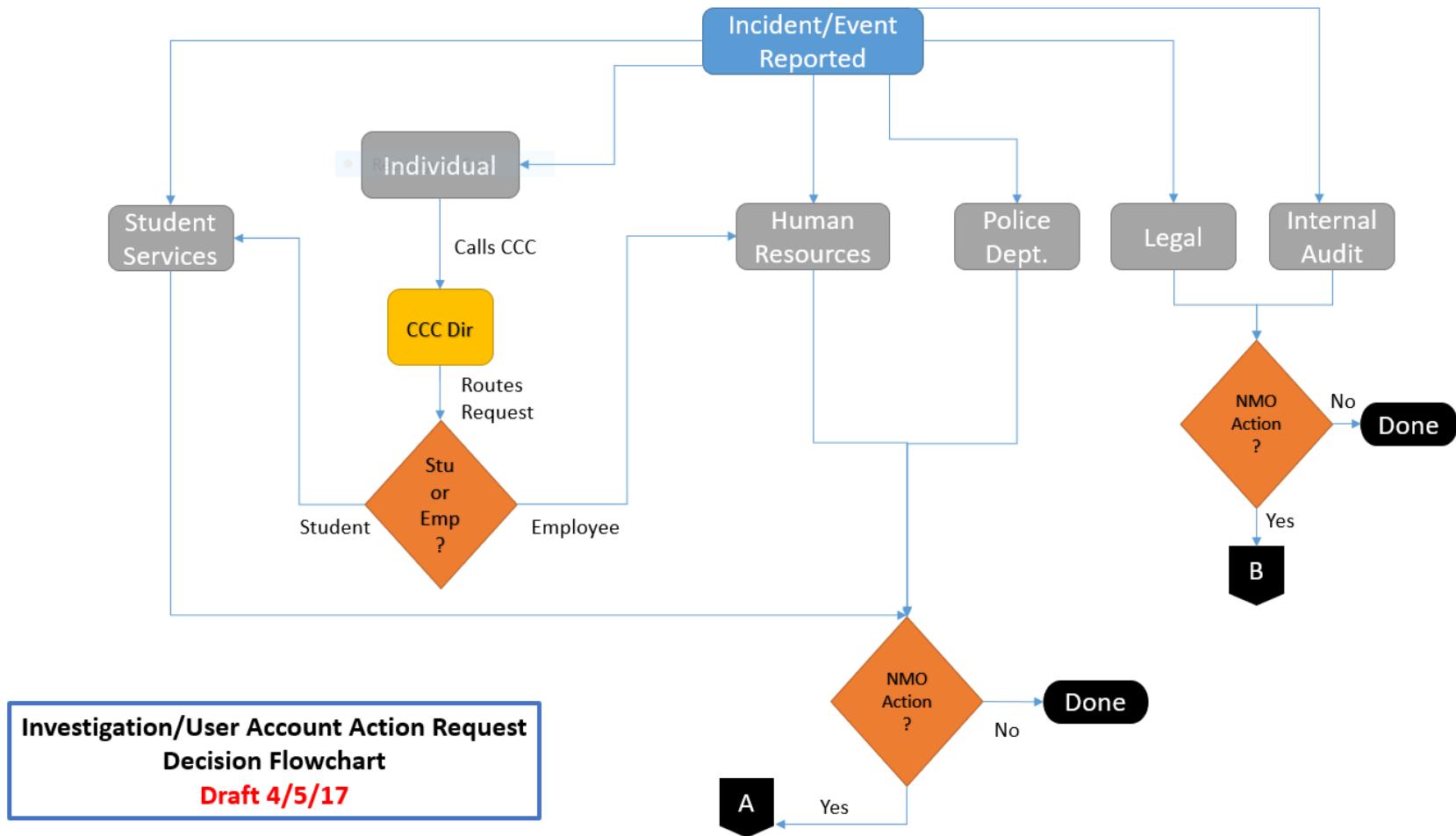


# Providing Governance Over Electronic Communication and Data Management

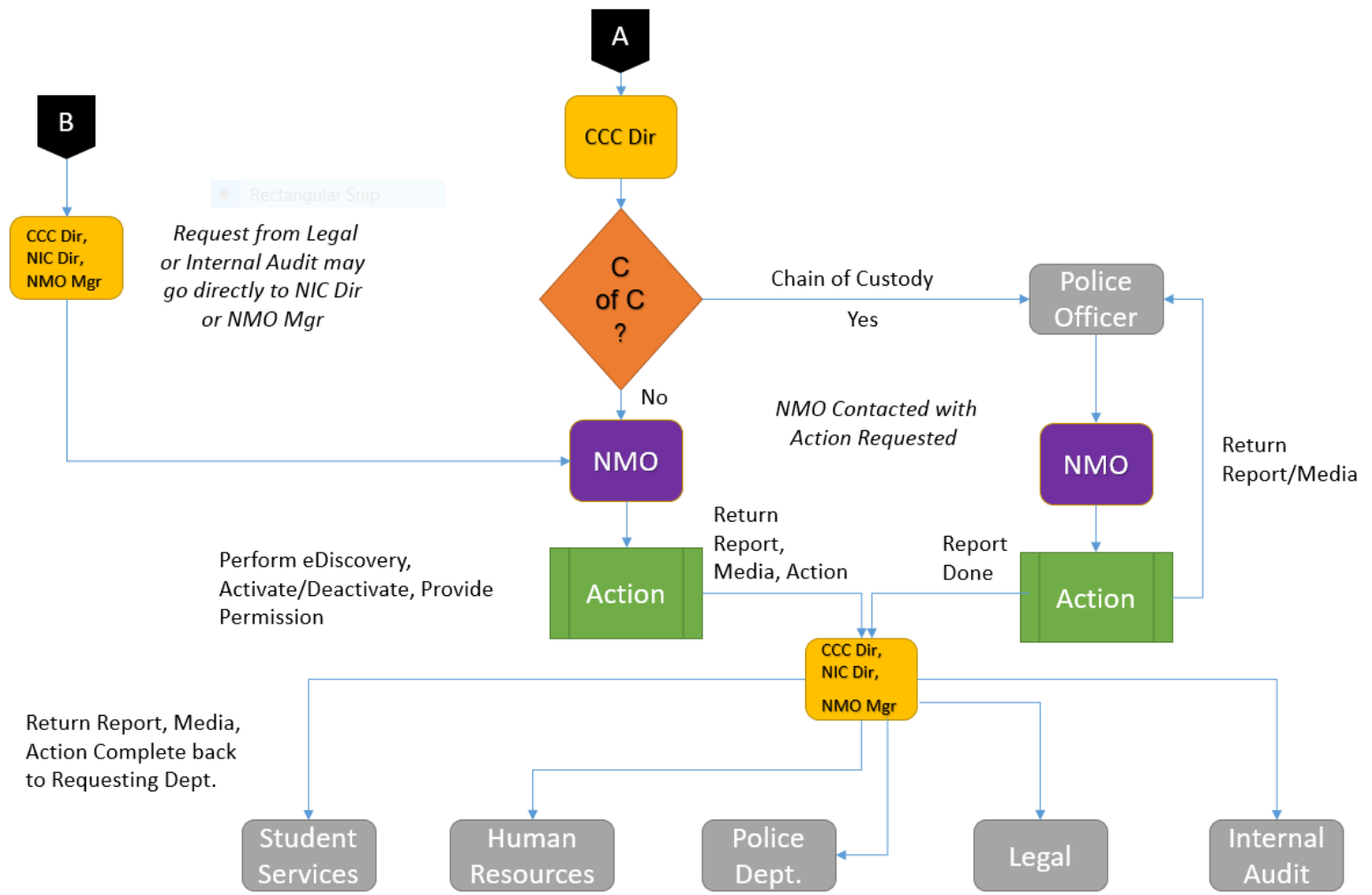




- Incident Reporting/eDiscovery Process



# Providing Governance Over Electronic Communication and Data Management





**Becky Cook, Director of Instructional Technology**

- **Policy**
  - AUP Changes

## ■ AUP Changes

- If necessary, access to electronic mail accounts for instructional purposes must have campus and district prior approval. The district may allow secure, web-based, student accounts to support instruction. **Students are prohibited from accessing unauthorized e-mail services while using district equipment.** Students and teachers may participate in district approved chat rooms in which teachers monitor all student interactions. Participation in computer-mediated conversation/discussion forums for instructional purposes must be approved by curriculum and campus administration. Participation in non-district approved social networking sites, or the use of any anonymizing technologies is prohibited. The use of cell phones and other portable computing devices such as iPads, iPods, tablets and laptops, can be used for instructional purposes **only** during the school day. Students using cell phones or other portable computing devices without teacher permission will be held accountable to the cell phone rule use set forth in the Student Code of Conduct.



# Education



**Becky Cook, Director of Instructional Technology**

- **Education**
  - BYOT Update



**Becky Cook, Director of Instructional Technology**

- **Education**
  - Digital Citizenship Training



# Governance





## SECTION

## Revocation of Student Technology Access

---

**In the event a student violates the provisions set forth in the CFISD Network/Internet Responsible Use Guidelines, the following protocols must occur before revocation of system user account privileges is considered:**

## Providing Governance Over Electronic Communication and Data Management

1. Violation of the Network/Internet Responsible Use Guidelines must be confirmed via a thorough investigation by campus administration.
2. Assistant Principals will contact the Office of Student Services to discuss the findings of the investigation and determine next steps as follows:
  - a. A plan to address the academic supports for the student should revocation of system user account privileges occur.
  - b. Special education perimeters that may already be set in place within the student's IEP in regards to technology access.
3. Student Services Directors will contact the Technology Services Department to confirm revocation of system user account privileges.



## ■ Governance

- Collaboration Sites Unblocked
  - Sway
  - Zoom



## ■ Governance

- Internet Browsing History Logs
  - Currently stored locally on the FortiAnalyzer appliance.
  - Overwrites logs as space is filled.
  - Retention based on activity – the less the activity the more history is kept.
  - How long should browsing history be kept?

# *Public Hearing*

## Children's Internet Protection Act (CIPA)

Board of Trustees Meeting

June 26, 2017



## Discussion: Issues or Questions

