

SAVE AND RETRIEVE AN ADVANCED SEARCH

Access: **Student Center>Search>Advanced Search Tab**

- Enter your search criteria. See How to Perform an Advanced Search.
- Enter a description in the **Custom Search Name** field. Click **Search** to retrieve records. This will save the search under the description entered.

Student Search

eSchoolPlus+

Student Search

Search

Quick Search | **Advanced Search**

Search Favorites

Delete Favorite

Favorites: [-Custom Search--]

Custom Search Name: Dyslexia search

Custom Search Criteria

Clear Criteria

And/Or	Area	Field Name	Condition	Value	Delete
	Demographic	Building	= (equals)	2	<input type="checkbox"/>
And	Demographic	Current Status	= (equals)	A	<input type="checkbox"/>
And	Demographic	Grade	= (equals)	09	<input type="checkbox"/>
And	Dyslexia Data	Dyslexic	= (equals)	Y	<input type="checkbox"/>
And					<input type="checkbox"/>

List Field Display Selection

Default Custom

Search

- To retrieve a previously saved search, click on the description in the **Favorites** field. You can make changes or deletions to the saved search.
- To delete a previously saved search, click on the search in the **Favorites** field and then click **Delete Favorite**.

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Search

Quick Search | **Advanced Search**

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Favorites: Dyslexia search

Custom Search Name: [-Custom Search--
ors req list
Dyslexia search]

Dyslexia search Search Criteria

Clear Criteria

And/Or	Area	Field Name	Condition	Value	Delete
	Demographic	Building	= (equals)	2	<input type="checkbox"/>
And	Demographic	Current Status	= (equals)	A	<input type="checkbox"/>
And	Demographic	Grade	= (equals)	09	<input type="checkbox"/>
And	Dyslexia Data	Dyslexic	= (equals)	Y	<input type="checkbox"/>
And					<input type="checkbox"/>

List Field Display Selection

Default Custom

Search